

## HHS SOPHMORE AAP: Table of Contents

<u>Month</u>	<u>Title</u>
Sept. 4	Introduction <ul style="list-style-type: none"><li>• Orientation to extracurricular activities/clubs</li><li>• Introduction inventory</li><li>• Edline codes</li></ul>
Sept. 5	Preparing for Student Led Conferences in Spring <ul style="list-style-type: none"><li>• Selecting work for portfolios</li><li>• Senior discuss with Sophomores the relevance and importance of portfolios and student led conferences and suggestions of additional material that can be included in portfolios</li></ul>
October	Begin Building Portfolios <ul style="list-style-type: none"><li>• Organize materials to be placed in binder such as Freshman transcripts, EOC scores, six-year plans, graduation checklist, resumes, and community service log.</li><li>• Students decorate cover and spine of binder</li></ul>
November	Community Service Project <ul style="list-style-type: none"><li>• Discuss importance of helping community</li><li>• Advisors may choose to bring in a guest speaker from an area food pantry or charity organization</li><li>• Decide on a service project to participate in as an AAP group</li></ul>
December	Arkansas Works Program (KUDER) in Computer Labs
January	Preparing for Student- Led Conferences <ul style="list-style-type: none"><li>• Senior Discuss with Sophomores About Grade Importance</li><li>• SLC Pre-Conference Parent Invitations</li></ul>
February	Preparing for Student-Led Conferences <ul style="list-style-type: none"><li>• Review information about Completers and Programs of Study to Share with Parents at Conferences</li><li>• Read through Mock Script of Conference and Checklist</li><li>• Complete Conference Planning Sheet</li></ul>
March	Grade Point Average/Checklist for Registration <ul style="list-style-type: none"><li>• Complete Post Student-Led Conference Survey</li><li>• Figure GPA using GPA worksheets</li><li>• Review graduation checklist</li><li>• Discuss upcoming registration</li></ul>
April	Pre-Registration <ul style="list-style-type: none"><li>• Update of six-year plan</li><li>• Prepare parent letters to schedule registration times</li></ul>
May	Registration, Portfolio Review, Team Building/Self-Awareness Activity <ul style="list-style-type: none"><li>• Discuss student questions regarding registration</li></ul>

- Registration appointment reminders/schedule any student without an appointment
- Review portfolios- What could be improved/added?
- If time permits, participate in a team building/ self-awareness activity

\*\* Activities for Club Meeting Day:

- Games (indoor/outdoor)
- Tutoring (especially in math and biology)
- Work on SLC binder
- Make cards for troops
- Educational video clip
- Go to computer lab to work on Arkansas Works.

Teachers will decide which activity they want to do with their AAP that day based on how many students they have in class that did not attend a club meeting. Teachers will combine AAP's as needed to do an activity together.

## **HHS JUNIOR AAP: Table of Contents**

<b><u>Month</u></b>	<b><u>Title</u></b>
September	ACT Prep/Test-Taking Strategies/ Study Skills
October	Student-Led Conferences Portfolio
November	Personal goals/career interest inventory/ KUDER
December	Arkansas Works/ KUDER overview and survey (for those AAP's not completing it in November) <ul style="list-style-type: none"><li>• SLC binder revisions and additions (for those AAP's that completed KUDER/Arkansas works in November)</li></ul>
January	Schedule SLC times/dates <ul style="list-style-type: none"><li>• Graduation checklist – Need updated transcripts (through Dec. 2011) from Counseling Center.</li></ul>
February	Review finalized SLC binder in preparation for Student-Led Conferences <ul style="list-style-type: none"><li>• Senior interns present internship possibilities</li><li>• Overview of internship applications, completer checklists, and internships available.</li></ul>
March	Literacy EOC Exam
April	Pre-Registration <ul style="list-style-type: none"><li>• Updated graduation checklist</li><li>• Completers and classes needed for potential completers</li></ul>
May	Registration final preparations <ul style="list-style-type: none"><li>• Senior costs handout</li></ul>

**\*\* Activities for Club Mtg. Day:**

- Games (indoor/outdoor)
- Tutoring (especially in math and biology)
- Work on SLC binder
- Make cards for troops
- Educational video clip
- Go to computer lab to work on Arkansas Works

Teachers will decide which activity they will do based on the number of students who did not attend club meetings. Teachers will combine AAP's as needed to do activities together.

## **HHS SENIOR AAP: Table of Contents**

<b><u>Month</u></b>	<b><u>Title</u></b>
September	Transcript/Graduation checklist
October	ACT Information/ College request information/ ASVA B Information
November	2 yr/4 yr/ Technical school/ Military guest speaker
December	Job applications/ Scholarship information
January	FAFSA/SLC/Pell Grant information
February	Resumes/ Cover letters/ Letter of Recommendation
March	Stress management
April	Graduation etiquette
May	Post-graduation plans

### **\*\* Activities for Club Mtg. Day:**

- Games (indoor/outdoor)
- Tutoring (especially math and biology)
- Work on SLC binder
- Make cards for troops
- Educational video clip
- Go to computer lab to work on Arkansas Works

Teachers will decide which activity they will do based on the number of students who did not attend a club meeting. Teachers will combine AAP's as needed to do activities together.